

Cyngor Cymuned LLANBEDROG Community Council

Minutes of Hybrid Meeting 28 May 2024 at 7:00pm.

Present

John Brinley Jones (Chair/ JB), Victor Jones (VJ), James Evans (JE), Greta Hughes (GH), William Roger Jones (WJ), Ian Williams (IW), Alan Harper-Smith (AH), Kevin Wheatley (KW), Keith Williams (KW), Andrew Parry (AP), Gwenllian Davenport Hughes (GD), Ann Llwyd (AL)

1. Apologies

Declaration of Financial or Personal Interest

JB planning

WJ planning

2. Minutes Committee Meeting 30 April 2024 – for accuracy only

Matters arising from the minutes

1 Audit

Chairman confirms that last year's Audit has been completed, not this year's. GH asks about the Audit and what is needed Chair confirms everything is needed for this year's Audit

Chair confirms that there was an April agenda similar to tonight/May because nothing is clear what had been added by the Clerk

2 Footpaths

Chairman confirms that the clerk hadn't contacted Owain or Rhys and he had to do everything, now sorted.

3 Village Hall

IW notes that a contribution from Community Council not Gwynedd is being offered to repair the drains.

Proposed IW

Seconded VJ

It was unanimously agreed.

3. Resignation of the Clerk.

Following the motion for the Clerk to reconsider her resignation several errors have become apparent in administration of her duties. An emergency meeting has been scheduled on 7/5/2024 to discuss the issue. Thanks to JE for minutes of the meeting. Chair sent an email to everyone. The clerk had said no statements had come from the bank. Chairman has applied to receive all statements. Some online had gone to The Clerk but an incorrect address was given. The Clerk had the 'card reader' etc. Statements have been requested by Chair.

GH asks why the Council does not use the equipment in the hall for the account but Chairman stated that the 'card reader' is required to access the account. The Chair has downloaded the account details. GD asks if the 'pin' had been used but Chairman confirms that nothing was used so

everything is safe. Chairman confirms Natwest wants to pursue an internal complaint to see what results.

The Chairman said that he had noticed several outstanding things that had not been done in preparation for the Audit eg unsolicited invoices etc A repayment by Gwynedd Council for £520 for footpaths will now occur because of the Chairman's intervention.

4. **Audit**

VAT sorted by the Chair and a payment of £892.26 recorded in the account 15/5/24.

Chairman says bank statements will have to be checked at all future Llanbedrog Council meetings. The chair confirmed that all cheques have now been transferred and spent including Clerk's wages, Anne's salary and the website. AH asks if it would have been easier to pay with direct payments rather than cheques. Chair answers we will have to discuss further after this difficult period is over.

The chairman confirmed that he had spent long hours preparing the Audit and that everything was now arranged and in place. Comment by GH that several residents complain about lack of information on the website. IW said there must be consistency with the Audition in the future. Everyone agrees. AP thanks The Chair for his hours of work getting us through the audit and also Greta for her work on the Biodiversity report.

5. **Clerk's Post**

Chair states that Caroline Jones is interested in the position and with experience and a good asset for the position. Chair asks if we continue with the advert or offer Caroline an interview. Everyone agrees to interview Caroline. Scheduled for 3/6/24.

6. **NAT WEST Bank**

Chairman printed the Council's bank account statements to share in meeting. GH asks if it would have been possible to be able to see the details of the cheques and to whom we have paid. Chairman agrees. GH inquires is it possible for Council members to access the bank account. Chairman replies by saying that a mobile phone needs a password. Chairman asks if members are happy to change bank account for better interest. GD asking if this is acceptable in the fiscal rules as a Council. IW proposes that Chair asks and follows up about GD question, everyone agrees.

7. **Graveyard**

Chairman states that nothing has been done with the cemetery by the Clerk and GH reminding the Council that this responsibility is statutory. Chairman agrees and assures that everything is now sorted and the Auditors have accepted everything. Glyn Owen has not received an invoice and this may have to be followed up with a new invoice.

GH proposes that the Council contact Gwynedd for help with the rabbit infestation in the village including the Cemetery. AP says Gwynedd isn't willing to help in the past on this matter of rabbits being a nuisance. GH to make enquiries about the rabbit issue with Gwynedd.

8. **Speed 20mph.**

The Clerk has today sent an email to Gwynedd Council.

9. **Caravan at 'The Ship' Car Park**

To be discussed on next month's agenda.

10. **Parking at Lon Nant Iago**

Chairman has emailed members with updates. AH confirms that a new sign has been installed. Signs of objections also fixed. Every member has received an email about the matter. AH has asked

if possible Traffic Wardens visit but it has been said that they are on holiday at the moment. Will need to monitor.

11. **Toilets**

AH states that two payments need to be made by the Council and the Trust. Chair confirms that the Council has paid and awaits confirmation from the Council.

12. **Footpaths**

Chairman says Osian needs to be asked to cut 'sig sag' path. IW says school path needs to be cut desperately. It was decided to discuss at the next meeting the situation of the Trwy Nant footpath with the loose stones under foot which worries members. It will be necessary to contact Gwynedd to improve the standard of cutting near Glyn y Weddw GH says Council should discuss Biodiversity at future meetings to facilitate reporting on Biodiversity in the village.

13. **Playground**

JE says residents are complaining that the grass needs to be cut in the park. It is confirmed that the Playfield Committee is awaiting a response about their application for a playground improvement grant. The Committee has lettered with Cae Hendy residents to restrict parking in front of the gate. VJ proposes that we contact ADRA to contact the residents about parking. JE offers to draft email to send to ADRA. IW seconded. Everyone agrees.

JE asked the Council for a letter confirming the £10 000 contribution from the Council to the Playground Appeal. IW proposes and GD seconds that the Council contribute £10,000 to the Appeal. Everyone agrees.

IW states a child fell against one of the picnic tables in the playground and got injured They must be removed because they are in poor condition. Everyone agrees. Chairman to ask Roger Fisher to destroy them.

14. **Village hall.**

IW confirms toilets have been repaired today. Drain being repaired next week. Grant application for 'improvements' continues. The date 26/7/24 has been agreed to clear the hall, especially under the stage and assistance will be required. Need to make sure the defibrillator is right. Chair stated that Iwan Hughes has asked to hold an exhibition in the Hall of Llanbedrog's Old photographs. Everyone is happy for this to happen in Winter.

15. **Payments received**

Council received £12,500.00 which is half of the precept.

Vat refund £892.26

16. **Payments to endorse**

Ann Llwyd translator £70

Clerk wages - £416

PAYE & NI £104

Dwr Cymru £53.98

Gwynedd awdit 22/23 £264.00

Archwilio Cymru 2021/22 £276.00

Archwilio Cymru 22/23 £200.00

Zurich Insurance £705.45 wedi dalu

Roger Fisher £273.75

.....all agree

17. **Planning Applications**

WOODCROFT: need to revisit the Council's original decision (2021) and repeat what was said by the Council at that time.

SHIP: no objections.

LLWYNIAL: WJ leaves meeting. No objection to application.

BRYN SEION: Chairman leaves meeting. No objections to application

18. **Any other matter.**

AP states parking situation needs to be discussed in front of Village Hall after complaints from Dance Club members that parking spaces were never available because of residents' cars blocking the spaces available to Hall users.