

# Cyngor Cymuned LLANBEDROG Community Council

## Minutes of Hybrid Meeting 30 April 2024 at 7:00pm.

### Present

John Brinley Jones (C) Thomas Victor Jones, Hywel James Sinclair Evans, Greta Hughes, William Roger Jones, Ian Goronwy Williams, Alan Harper-Smith, Kevin Wheatley, Keith Williams, Ann Llwyd (Translator), Carys Jones (Clerk)

### 1. Apologies

Gwenllian Davenport Hughes

David Andrew Parry

### Declaration of Financial or Personal Interest

No declaration of interest

### 2. Minutes Committee Meeting 26 March 2024 – for accuracy only

Proposal: Thomas Victor Jones

Substitute: Ian Goronwy Williams

It was unanimously agreed.

### 3. Any Urgent Matter

#### Clerk's Resignation

The Chair reported that the Clerk had resigned.

The Clerk confirmed that she offered her resignation for personal and medical reasons and because she was very concerned about the full Audit, as she has not done an Audit before. The Clerk also explained that it is difficult to complete the accounts as she has not received full details of the two bank accounts with Nat West since she started working as a Clerk. Greta Hughes suggested that having an online account might be easier.

#### Audit 2023-24

The Chairman confirmed that the Annual Form for the year 2022-23 had been completed by 25/04/23. He further reported that there is much more work to be done for an External Audit. Thomas Victor Jones noted that things have changed - Audits are much more complicated, eg more figures and evidence needed. He also noted that several councils have been complaining about this and the lack of feedback about Audits. William Roger Jones asked what is difference between an Internal Audit and an External Audit? The Chairman explained that there was more evidence/information required eg more forms to be completed, documents and policies to be updated for External Audit. Greta Hughes proposed to appoint an accountant to do this work. Hywel James Sinclair Evans agreed, as these were important financial documents. Greta Hughes asked, if the Community Council got someone to help with the External Audit, would the Clerk consider continuing in his post? The Clerk agreed to consider this. William Roger Jones asked if all the members would consider helping with this task of completing the internal audit with our vice-chairman co-ordinating?

Proposed: William Roger Jones

Seconded: Ian Goronwy Williams

It was unanimously agreed.

#### Members' Allowance

The Chairman explained that, as part of the Audit, paperwork will need to be completed in respect of members' allowance. William Roger Jones asked what exactly was the allowance? The Chairman replied that it was an allowance for personal expenses etc. He explained further that in the past, members had decided not to receive an allowance. He suggested that each member decide individually for or against receiving an allowance.

Ian Goronwy Williams proposed opting out again this year.

Seconded: Greta Hughes

It was unanimously agreed.

#### The Website

The Chairman reported that the website needed to be completed and that this was part of the work that needed to be done for the Audit.

#### 20/30 Miles Per Hour

Alan Harper-Smith reminded the members of Gwynedd Council's last response to Llanbedrog Community Council's request for a review of the speed restrictions in the village. Gwynedd Council had agreed to look again at the matter in September.

He suggested, in light of the government u-turn, The Community Council should email Gwynedd Council again asking if it is possible to look at this sooner.

#### Y Llong/ The Ship – Caravan located in the Car Park.

The Chairman reported that a caravan was located in Y Llong (Ship) car park in Llanbedrog. He asked if anyone knew who the group was and if the owners had permission? Alan Harper-Smith explained that the landlord of the The Ship owned the caravan, and that it was used to offer accommodation to the chef, as there is no affordable housing in the area. The Chairman asked if he had been given permission? William Roger Jones reported that there was another caravan near Glyn Garth and that attention needed to be drawn to this caravan as well.

Ian Goronwy Williams proposed that the Community Council contact Gwynedd Council to inquire about this.

Seconded: Thomas Victor Jones

It was unanimously agreed.

#### Illegal Parking – The Galley, Llanbedrog

Alan Harper-Smith confirmed that a new sign will be displayed next month at this location.

#### Public Toilets

The Clerk confirmed that Gwynedd Council had confirmed by email the cost of keeping the Public Toilets open for 12 months of the year. Alan Harper-Smith asked if the Community Council would contact Laura from the National Trust, to ask if this information is sufficient. If so, may we have your contribution please. Thomas Victor Jones suggested that it would be better for the National Trust to send their contribution directly to Gwynedd Council. Alan Harper-Smith asked wouldn't this complicate the matter - a three-party contract? What is they pull out altogether? It was agreed to wait for a response from the National Trust.

It was unanimously agreed.

#### Other Urgent Matter - "Woodcroft"

Greta Hughes raised another urgent matter which was "Woodcroft" - a very tall new house. She noted that the nearby residents were concerned about the height of the house and had been asking if the owners had permission to build a house at such height? She explained that local residents had been asking her if Gwynedd Council was aware of this and whether there was enforcement order? She noted that several people had also expressed concerns that there was not enough space for all the cars.

The Chairman explained that it was possible to see what the conditions were, height restrictions etc. by looking at the planning application.

#### **4. Personal Injury – update**

No further update.

#### **5. Footpaths - update**

The Clerk confirmed that two contractors had been offered work namely RJ and OP:

Cae Chwarae and Cae Llan - to RJ

Cemetery and footpaths - to OP.

The Clerk noted that RJ had been in touch and was keen to start the work after the weather had improved. The Clerk noted that she should contact OP asking him to confirm that he is happy with the conditions of the new tender.

#### Llwybrau trwy'r Nant (Footpath through the stream)

Ian Goronwy Williams drew the members' attention to this location. He noted that a part of the footpath had been concreted and that large stones /"pebbles" had also been scattered at the location and that these pebbles were dangerous. He asked if anyone knew who was responsible for this?

The Chairman suggested that the Community Council contact the Footpaths Officer to draw attention to this.

It was unanimously agreed.

### **6. The Cemetery**

#### The New Cemetery

The Chairman said that he had a word with the contractor. He explained that the contractor had other work to complete at another location. The Chairman said that he had been to the cemetery last weekend and that no one had been there to complete the work.

Ian Goronwy Williams reported that rabbits were a problem in the cemetery and that they have been burrowing under the headstones. William Roger Jones said that rabbits were a pest in the cemetery and that a few tombstones had fallen. He noted that some nearby residents in the Morfa Nefyn and Aberdaron area had employed a man to shoot 60-70 rabbits. The Chairman confirmed that OP had been cutting the grass in the cemetery and that it looked tidy. The Clerk added that it was necessary to pay for a new label for the cemetery's brown bin.

### **7. Playground**

Hywel James Sinclair Evans reported that Alaw Ceris had applied for two grants. One from Anedd and a second from The John Andrews Foundation - who has links with Plas Glyn y Weddw.

Ian Goronwy Williams said that there had not been a meeting since the last Community Council meeting.

There was a request from Hywel James Sinclair Evans for Llanbedrog Community Council members to approve Gwynedd Council's quote for £1620 to cut the grass at the Playground. He explained that Gwynedd Council had been cutting the grass there in the past and that the grass was left there. As a result, local children were unable to play football. He also explained that Gwynedd Council had a new machine and as a result the provision would be different. He also noted that the Playground Committee is keen to keep 9.8 thousand in reserve to make further applications eg nature placement and that "match funding" is required as part of this application. The Chairman asked why the new tractor could not be used for this work? Hywel James Sinclair Evans replied that the football pitch needed to be levelled. The Chairman asked further if this was a quote? If so, another quote would be need to be required. Hywel James Sinclair Evans replied that a price of £1150 had been received from RJ. In terms of using the tractor to do the work, Hywel James Sinclair Evans said it would be a lot of work for volunteers to do. So Hywel James Sinclair Evans proposed that the members approve the price of Gwynedd Council.

Seconded: William Roger Jones.

It was unanimously agreed to approve Gwynedd Council's price.

Hywel James Sinclair Evans reported that mapping work had begun. The chairman said that "digital mapping" was good. Hywel James Sinclair Evans said that he had been using Dŵr Cymru mapping and Mapping Wales and it may be necessary to carry out a survey in the future. He also noted that he and the members of the Playground committee would welcome any ideas from the Community Council. Kevin Wheatley suggested that the Playground committee consider re-using some of the

benches, as there are some very good quality benches. He also suggested that they could ask Roger Fisher to do work on the benches. The Chairman said it was important to keep the plaques. Kevin Wheatley suggested that it would be a good idea to put some of the benches in the bus stop. The problem with that, according to the Chairman, is the likelihood of children and young people gathering there. Kevin Wheatley agreed to have a word with Roger Fisher and to talk about the rabbit holes in the cemetery as well.

### **11. The Village Hall**

Ian Goronwy Williams reported that Gwenllian Davenport Hughes had resigned from her role as Secretary due to work commitments. An advertisement will be placed in the local paper Llanw Llŷn next month. He further reported that he will contact the Nursery School before starting the work in the Village Hall.

#### Snooker Club

Ian Goronwy Williams noted that there were quite a few chairs in the Snooker Club. He said that it is necessary to sort through these chairs to see which ones to throw away and which ones to keep, but it will be necessary to organize a skip before tackling this task.

#### Drains

Ian Goronwy Williams said that Llanbedrog Community Council had agreed to make a financial contribution towards the work on the drains and that he intended to apply for a grant to the National Lottery.

### **Any Other Business**

The Chairman noted that David Andrew Parry had asked him to mention Lôn Lan y Môr on a 20 mile per hour speed limit. He said that David Andrew Parry was of the opinion that having ramps "speed bumps" like in front of the school in this location, because it is difficult to pull out and many children around too. Hywel James Sinclair Evans said that he agreed that this location was dangerous and that it was near the garage which serves many people. He suggested that the Clerk draw Gwynedd Council's attention to this in the same email about speed restrictions.

The Chairman reported on the death of Mr Berwyn Jones, Coron. His father had been a member of Llanbedrog Community Council and Berwyn himself had designed the latest statue on the mountain. He asked the Clerk to send a condolence card to the Coron family, Llanbedrog.

Alan Harper-Smith asked if there was any update on the solar farm? Hywel James Sinclair Evans said that he had been on the website and looked at the policy and that it looked complicated "hard going". He proposed to read through the policy and report back to the Chair on Clerk. Greta Hughes also asked for a copy, as she had agreed to represent the local residents at the planning meeting. Hywel James Sinclair Evans agreed to do that.

### **Planning Applications:**

**C24/0317/38/DT** Pen Y Gors, Llanbedrog, Pwllheli, Gwynedd, LL53 7UP.

The Chairman explained that this is a request to raise the roof a little. She further explained that this house had been a summer house for years and that the current owners wanted to use it as a permanent home, and that she intended to put solar panels on the roof. He further noted that a public footpath passes the house and that it is important to keep that clear.

Ian Goronwy Williams suggested that the Community Council draw attention to the path and confirm that there was no objection to the work on the roof.  
It was unanimously agreed.

### **Payments to be approved:**

Ann Llwyd (Translator) - £ 70.00

Clerk's Salary - £416.00 PAYE £104

Emyr Mortimer (PAYE) - £42.90

The above payments were unanimously agreed.