

# Cyngor Cymuned **LLANBEDROG** Community Council

## Minutes of the Meeting held remotely on 31/10/2022 7:00pm

John Brinley Jones (Ch'r)	Thomas Victor Jones	William Roger Jones	Hywel James Sinclair Evans
Gwenllian Davenport Hughes	Alan Harper-Smith	Patricia Hope- Whitney	Ian Goronwy Williams
Greta Hughes	Ann L. Williams (Interpreter)	Pat Humphreys (Clerk)	

The Chair requested that anyone wishing to contribute should raise their hand, and that voting would take place by a show of hands.

### 1. Apologies

Alaw Ceris, David Andrew Parry

### 2. Declaration of Financial or Personal Interest

Gwenllian Davenport Hughes & Greta Hughes – Planning application C22/0924/38/LL

### 3. Minutes of the Meetings held on 26/09/2022 & 10/10/2022

It was agreed that the minutes were a true record.

Proposed: Alan Harper-Smith                      Seconded: Ian Goronwy Williams

The Chair thanked the Vice-Chair for chairing the previous month's meeting.

### 4. Any Urgent Business

An update, and discussion on the following, was provided by Councillor Angela Russell after the Chair welcomed her to the meeting.

#### Flowerpots

The local councillor had received a grant to buy 2 x three tier flowerpots for Llanbedrog from Mantell Gwynedd and had also succeeded in securing funding to plant flowers in them. Once located in the village, she was keen to hand them over to Llanbedrog Community Council. She had spoken to David Andrew Parry regarding their location in the village and it was proposed that one be placed at the top end of the village near to the Cil Dwrn car park entrance and the other at the lower end of the village. The Clerk asked her for a valuation of the pots, once they were in place, so that they could be added to the Community Council's list of assets. She said that she would let the Clerk know. She would arrange a date for the planting of the flowers and siting of the flowerpots so that the villagers could help.

#### Pentra Llan Field

The thorn tree that was obstructing the mirror at the bottom of Glyn y Weddw hill needed cutting, and the hedge on the Pentra Llan field side also needed a cut. The local councillor said that her husband, who cuts the hedge for the owners of Cae Glas, the property opposite Pentra Llan field, could cut it and cut the tree back at the same time. Members agreed and the Chair thanked her for her offer.

Proposed: John Brinley Jones                      Seconded: Thomas Victor Jones

# Cyngor Cymuned LLANBEDROG *Community Council*

## Minutes of the Meeting held remotely on 31/10/2022 7:00pm

### The toilets down by the beach

There was substantial work ongoing to refurbish the toilets down by the beach. New windows had been installed and the local councillor had received confirmation from Gwynedd Council that the interior would be refurbished during the winter. Once work on the interior had been completed, it would be a good idea to try and keep them open all year round and this would need to be investigated.

### Cil Dwrn Car Park Bus Shelter

She thanked the Community Council for arranging the work being carried on the bus shelter.

### Yellow Lines either side of the entrance to Cysgod y Cwmwd Estate

Finally, yellow lines had been painted at this location.

The Chair thanked her for all her work and proposed that the local councillor should attend meetings occasionally in order to update members on what is taking place in the village.

## 5. Dwyfor Area Pilot Scheme Presentation

The Chair welcomed Steffan Smith and Catrin Huws to the meeting to make a presentation on the Dwyfor Area Pilot Scheme. This scheme relates to tax changes on second homes, holiday accommodation and land taxes, and changes to planning regulations involving change of use of a property from a home to holiday accommodation. Their role was to monitor the impact of these changes on communities in Dwyfor. The second part of the pilot scheme was to secure more affordable homes for local first-time buyers through the Homebuy scheme and, as a result of this pilot, more funding had been earmarked for this purpose. The Homebuy scheme is an interest-free loan of between 10% and 50% of the property's value, and does not have to be repaid until the property is sold or until the borrower has saved enough money to repay the loan. Applicants must earn between £16,000 and £60,000 to be eligible for the scheme and can select a property up to £300,000 in value. Registration for this scheme can be found on the Tai Teg website. At the end of the presentation members had the opportunity to ask questions following which Catrin Huws said that she would send further information to Clerk to be shared with members. The Chairman thanked them for the presentation.

## 6. 2023-2024 Budget

A budget had been formed by looking at the expenditure for the last full year namely 2021-2022 and the expenditure to date for 2022-2023. The Clerk had circulated copies prior to the committee meeting and the Chair went through the figures.

The figures for cutting the footpaths, the playing field, Pentre Llan field and the cemetery were all subject to contract and the additional work had been slightly increased so that this work was adequately provided for. The figure for the toilets remained unchanged and the Clerk's salary had increased in line with the proposal passed during the May 2022 meeting. The figure for insurance, administration costs, audit, fees, translation, broadband and others had either remained unchanged or slightly increased in line with the expenditure during 2021-2022 and the expenditure to date for 2022-2023. The same sum had been allocated for the new cemetery again this year as work needed to start there very soon. The same sum had been allocated for the playing field again this year as substantial work was required to

# Cyngor Cymuned LLANBEDROG *Community Council*

## Minutes of the Meeting held remotely on 31/10/2022 7:00pm

bring it up to standard. A sum had also been allocated in the budget for the work Roger Fisher was doing around the village. The Chair proposed that a sum be allocated for the election as the Community Council had received a substantial invoice for the last election.

Resolution: It was unanimously resolved to add £250.00 to the budget every year for the election. The budget was then approved and a precept of £25,250.00 was suggested.

Proposed: Ian Goronwy Williams      Seconded: Thomas Victor Jones

### 7. **Moving Community Council Funds from Lloyds**

The Clerk had been into the Nat West to enquire how much the bank would cover should the bank fail, and the figure was £85,000.00. The Community Council had £40,320.36 in Lloyds and £70,934.71 in the Nat West making a total of £111,255.07. HSBC charged an additional monthly fee of £5 on all business accounts as well as a fee for paying in cheques and cashing cheques and there was no certainty that other banks wouldn't follow Lloyds and close their branches in Pwllheli as well.

Resolved: It was unanimously resolved that the Clerk should move the funds from Lloyds to the Nat West and keep all the funds in the Nat West. This was the most convenient option.

Proposed: William Roger Jones      Seconded: Alan Harper-Smith

### 8. **Risk Assessment Review**

The Chair asked whether anyone wished to make changes to the Risk Assessment and Greta Hughes replied that it stated that everything in the general section, other than the toilets, required an annual inspection, but did not state by whom. This would need to be formalised. As a result, it was decided that 'To be Inspected Annually' be changed to 'To be Inspected every April' adding 'by a qualified company' under 'playing field equipment' and 'access, walls and fences around the playing field', and adding 'by the Community Council's maintenance contractor' under 'Benches', 'Pentra Llan' land, 'The Sculpture, Tir y Cwmwd' and 'Bus shelters'. William Roger Jones asked if the Hall was included in the Risk Assessment and the Chair replied that it was not, and that the new Hall committee should undertake their own Risk Assessment. Hywel James Sinclair Evans said that the Community Council should keep an eye on the Hall Risk Assessment as Community Council members were Hall trustees. The Chair said that this would depend on the Hall's constitution. Greta Hughes said that the Community Council should take responsibility for the building to ensure that the building, toilets, and kitchen etc were suitable. The Chair suggested that the Hall be added to the Risk Assessment under 'General' stating that 'members of Llanbedrog Community Council are trustees of the Hall and are responsible for it. If there is no sub-committee in office, the caretaker must regularly report any problems to the Community Council'. Under cemetery 'headstones', it stated again that an annual inspection was required. The Chair suspected that legislation existed regarding the inspection of headstones and that a suitably qualified person would need to undertake this work. The Chair would investigate the matter and report back to the next committee meeting. The Clerk would amend the general section by the following committee meeting.

### 9. **Footpaths**

# Cyngor Cymuned **LLANBEDROG** *Community Council*

## Minutes of the Meeting held remotely on 31/10/2022 7:00pm

To review the Footpaths Grass Cutting Tender – as time was of the essence, it was decided that this be placed on the agenda of the following month's meeting.

### **10. The Cemetery**

The Chair had not found a Stonemason to repair the cemetery wall despite several attempts, and the first contractor to meet the Chair at the cemetery had notified the Clerk that he was not interested in the work. Alan Harper-Smith would send contact details of another Stonemason to the Chair so, hopefully, there would be an update by the following meeting.

The Clerk needed to arrange a meeting between the Chair, Greta Hughes and Ieuan Ellis Owen in order to discuss the plan attached to the deeds and both confirmed that the 11<sup>th</sup> of November, after 3pm and the following week between the 14<sup>th</sup> and the 18<sup>th</sup> of November would be convenient. She would therefore contact Ieuan Ellis Owen at the earliest opportunity.

For information - Thomas Victor Jones had received a complaint that flowers were being taken from a grave in the cemetery and asked members to be vigilant.

### **11. The Playing Field**

As Alaw Ceris was not in attendance, her update on the playing field would be provided at the following meeting.

### **12. The Village Hall**

To re-establish a sub-committee specifically for the Hall.

An update on this matter was provided by Ian Goronwy Williams namely that two meetings had been held to date. Officers were not elected at the first meeting, and he was, unfortunately, unable to attend the second meeting, which was open to the public. His understanding was that no officers were elected at the second meeting either. In order to apply for grants there has to be a Chair, a Treasurer and Secretary in place. He had spoken with Patricia Hope-Whitney over the weekend when she mentioned that she had been in touch with the Lottery to enquire about a grant and that she had told them that she was hoping to get £100,000 from them. However, Ian Goronwy Williams did not think that she had yet applied. Patricia Hope-Whitney had arranged another meeting for the 9<sup>th</sup> of November 2022. William Roger Jones proposed that Ian Goronwy Williams should call a meeting at his convenience as several members had shown an interest in forming a committee to deal with matters relating to the Hall. Ian Goronwy Williams was happy to do so but said that it might not be convenient for him until the end of the year or the beginning of the new year. The Chair said that he had enquired about the minutes of both meetings held but that nobody knew where they were. They would need to be found in order to know what took place in the meetings.

The Clerk notified members that the Hall account balance was £8,630.00 on the 3<sup>rd</sup> of October 2022.

# Cyngor Cymuned **LLANBEDROG** Community Council

## Minutes of the Meeting held remotely on 31/10/2022 7:00pm

To increase Hall hire charges.

Following meeting's agenda.

### Approved Payments

<b>Clerk's Salary</b> – Pat Humphreys	<b>£416.00</b>
<b>HMRC</b> – PAYE Month 7	<b>£104.00</b>
<b>Ann Llwyd</b> – Translator	<b>£210.00</b>
<b>PPM Technology</b> – Materials to repair the Hall car park	<b>£67.08</b>
<b>Ashley Hughes</b> – Card	<b>£2.39</b>
<b>Cyngor Gwynedd</b> – Public Toilets 2022-2023	<b>£2000.00</b>
<b>Pat Humphreys</b> – Zoom reimbursement	<b>£143.88</b>
<b>PPM Technology</b> – Materials for Roger Fisher	<b>£18.45</b>
<b>Roger Fisher</b> – Work around Llanbedrog	<b>£690.00</b>

### Payments Received

<b>Gwynedd Council</b> – Precept	<b>£12000.00</b>
<b>Glyn Owen</b> – Alan Richard Hughes Funeral	<b>£145.00</b>
<b>G.D.Roberts</b> –Emma Dale Jones Funeral	<b>£145.00</b>
<b>G.D.Roberts</b> – Laying of a gravestone Margaret Lillian Haslam	<b>£140.00</b>

### Planning Applications

**C22/0924/38/LL** – Fferm Crugan, Llanbedrog – Installing a timber shed to accommodate a farm produce vending machine with the formation of parking spaces and landscaping.

**Resolution:** To support – it's good to see that they are looking to the future and keeping a local business going.

Proposed: Thomas Victor Jones    Seconded: Alan Harper-Smith

**C22/0781/38/DT** – Moryn, Ffordd y Glyn, Llanbedrog – Application to raise roof ridge to increase roof space with the provision of dome windows and erections of single and double storey extensions.

**Resolution:** To object

1. There were concerns about the size of the extensions which are an over-development of the site. The development would completely change the character of the house and set a dangerous precedent for modifying houses to be far bigger than what is originally on the site.
2. This development would also have an adverse effect on nearby residents.

# Cyngor Cymuned **LLANBEDROG** *Community Council*

## Minutes of the Meeting held remotely on 31/10/2022 7:00pm

Proposed: Hywel James Sinclair Evans    Seconded: Ian Goronwy Williams

Any application received prior to the meeting.

**C22/0845/38/DT** – Birkdale, Ffordd Pedrog, Llanbedrog – Extensions and adaptations.

**Resolution:** No objection but the following conditions must be placed on the application:

1. The house must not be divided into two properties – it is to be retained as one unit.
2. Parking concerns – no parking on the pavement so as to avoid disruption to neighbouring residents and the school over the road.

Proposed: Ian Goronwy Williams    Seconded: Hywel James Sinclair Evans

### **Requests for contributions**

None.

The Chair closed the meeting at 9.00p.m.