

# Cyngor Cymuned LLANBEDROG Community Council

## Minutes of the Meeting held remotely on 27/06/2022 7:00pm - COVID-19

John Brinley Jones (Ch'r)	Thomas Victor Jones	Hywel James Sinclair Evans	Patricia Hope-Whitney
Gwenllian Davenport Hughes	Alan Harper-Smith	Alaw Ceris	William Roger Jones
Ann L Williams (Interpreter)	Pat Humphreys (Clerk)		

The Chair requested that anyone wishing to contribute should raise their hand and to do likewise when voting.

### 1. Apologies

David Andrew Parry, Ian Goronwy Williams, and Greta Hughes.

### 2. Declaration of Financial or Personal Interest

None.

### 3. Minutes of the Meeting held on 30/05/2022

The minutes were accepted as a true record.

Proposed: Thomas Victor Jones

Seconded: William Roger Jones

### 4. Any Urgent Business

None.

### 5. Approval of Annual Return 2021-2022 – Related documents – Annual Return 2021-2022, Bank Reconciliation 2021-2022, Accounts 2021-2022, and Internal Auditors' Report 2021-2022.

Everyone received a copy of the Annual Return, the Internal Auditors' Report, the Bank Reconciliation, and the Accounts so that they could read them before the committee meeting. The Chair talked through everything so that it was clear to all, and he thanked the Clerk for all her work throughout the year towards the audit. Originally, when the report was received from the internal auditors, two risks had been flagged up but the Chair explained the situation with the money bequeathed to the Community Council by Mrs Harris in her will, in that it was to be used for the cemetery only and was not, therefore, part of the reserves. An amended report had then been received with this risk removed. The Chair asked whether members had any questions. Hywel James Sinclair Evans enquired whether the Community Council can claim VAT back and the Clerk confirmed that she had claimed VAT back for 2021-2022, and that it had been paid into the bank.

Alan Harper-Smith enquired whether the list of assets was amended every year and the Chair replied that it was on the meeting's agenda for discussion.

Alaw Ceris enquired whether the Village Hall was separate, and the Chair confirmed that it was.

Resolution: The Annual Return for 2021-2022 was approved.

Proposed: Thomas Victor Jones

Seconded: Alaw Ceris



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### 9. Business Signage in the Village.

Alaw Ceris was keen to know the procedure required to place a specific business sign in the village as new banners and signs were being put up on the fence near Glyn y Weddw as well as on road signs around the village. Permission must be granted by Gwynedd Council for brown signs advertising businesses, but these signs were different. Alaw's concern was that businesses would be putting up their own signs around the village without going through the proper channels of being granted permission by Gwynedd Council and that they were different to the brown signs which were supposed to be used. Alan Harper-Smith had put some signs up on a post on Lôn Pin that were different to the brown ones. He had paid for them out of his own pocket and had sought permission from the owner of the post. He apologised for not going through the proper channels to put up the brown signs. Hywel James Sinclair Evans agreed with Alaw Ceris that there is a duty to ensure signs are bilingual and that this should be flagged up with these businesses. William Roger Jones agreed. Alaw Ceris said that there were guidelines in place to ensure that these signs were bilingual and that, if everyone went through Gwynedd Council to obtain the required permission for brown signs, then the problem wouldn't exist. Thomas Victor Jones proposed that everyone, from that point onwards, should go through Gwynedd Council to put up official signs and William Roger Jones proposed that a notice should be placed on the Community Council's website stating that all signs were expected to be bilingual. This was seconded by Hywel James Sinclair Evans. Gwenllian Davenport Hughes enquired whether Gwynedd Council contributed financially towards the translation of brown signs and the Chair said that applicants must pay for putting up brown signs. Alaw Ceris asked whether the signs on the fence near Glyn y Weddw are on private land or on Gwynedd Council land. The Chair and Clerk said that Gwynedd Council were usually responsible for the pavement and fence alongside the main road. Thomas Victor Jones said that these signs were a road safety issue at this spot as they impaired visibility when exiting the junction. Amongst the signs seen there were notices for weddings and events and some of them were not removed for a long time after the event. One such example was the sign for a wedding at the bottom of Lôn Bribwll. It had been up for almost a year, and nobody had removed it.

Resolution: To place a statement on the Community Council's website stating that all businesses are required to follow the statutory procedure to obtain permission from Gwynedd Council for brown signs.

Proposed: William Roger Jones

Seconded: Hywel James Sinclair Evans

### 10. Members' Rules and Conduct at Community Council meetings

As the Community Council had no guidance on holding a virtual meeting, the Chair had obtained a copy from another community council. The Clerk had circulated it to members so that they could read it prior to the meeting, with a view to approving it.

Resolution: it was agreed that the Virtual Meeting Rules for Councillors be accepted and approved.

Proposed: Thomas Victor Jones

Seconded: Alaw Ceris

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### **11. Footpaths**

Siting of a new bench which is currently in the possession of Councillor Angela Russell.

The Clerk had contacted Councillor Angela Russell and she had moved the bench to the front of the hall ready to be placed in the village. A bench was needed in front of Eisteddfa but, because this bench didn't have a back to it, it would be unsuitable for that location. Another bench would need to be found for that location.

The Chair had received a complaint about the path that passes Henllys Isaf and up to Henllys Uchaf towards the 'jam pot'. At the point where path number 6 passes Henllys Bach, there was growth around the stile that needed cutting. The Clerk would ask Osian Parry to cut it.

The Chair thanked Alan Harper-Smith for arranging to cut the area opposite the school and Councillor Angela Russell had said that her husband would be willing to cut this area in future.

The Chair had tried to call her to discuss the matter but had failed to contact her. He would try again and tell her that the Community Council were happy with the arrangement and to thank them. William Roger Jones said that the Clerk had sent an email to members from Gwynedd Council stating that the main cut for rural county roads would be undertaken during the weeks to follow, so the areas around the village would hopefully be cut. Many of these areas were very untidy and, if they were not cut by Gwynedd Council as part of the scheme, then the Community Council would have to arrange a cut. It was decided to wait and see what would be cut and discuss the matter at the next meeting.

The Chair asked whether there had been a cut at the well and the Clerk confirmed that she had asked Osian Parry to do it. William Roger Jones said that it looked fine.

Alan Harper-Smith enquired what was happening with the footpath that passed Wern as it was often very overgrown, but the Chair said that he had walked along it the previous week and that it appeared to be fine.

The Chair confirmed that the 'zig zag' path had been cut.

### **12. The Cemetery**

The New Cemetery – Planning Application – to organise a meeting at the hall.

The Clerk did attempt to organise a meeting at the hall during the previous month to discuss the planning application for the new cemetery but, unfortunately, there wasn't a single evening when all members were available to attend. A meeting would be arranged, therefore, during the fortnight to follow. Gwenllian Davenport Hughes offered to do a doodle poll and send it to members by email.

### **13. The Playing Field**

Alaw Ceris had noticed that the back door frame of the garage in the playing field had been broken. The Chair would contact Roger Fisher to ask him to repair it and ensure that it has a new lock and is completely secure in preparation for the new mower. Gwenllian Davenport Hughes suggested that it might be a good idea to install CCTV there. Alaw Ceris responded by saying that there was an intention to do that at some point in the future and that she would be grateful to receive any information from her about different kinds of CCTV equipment.

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To set up a sub-committee specifically for the playing field.

There was already a dedicated sub-committee for the playing field and an update was provided by Alaw Ceris. The committee had been established before the pandemic and they had already managed to do some fundraising. Meetings had now restarted with several attendees and so the momentum was picking up again. The first step was to repair the fence and they had already received a quote from a company of contractors. An application for an AONB grant would be submitted for this purpose. Alan Harper-Smith asked whether a lottery grant might be possible and said that the owner of the 'Beach Bar' near the beach had said that he would be happy to help with the fundraising for the playing field. Alaw Ceris confirmed that the 'Beach Bar' was fundraising for them that very week and that funds were also on their way from Asda via the green token scheme. The mower was supposed to arrive in the coming weeks and the football pitch would then be mowed. A quote had been received for football posts like the ones that were previously there. The posts were fine in the basketball court, but a new hoop and backboard were needed and a new surrounding fence, so things were now afoot in the playing field. William Roger Jones and Hywel James Sinclair Evans congratulated Alaw Ceris on all this work.

### **14. The Village Hall**

To re-establish a dedicated sub-committee for the Hall.

Years ago, there used to be a specific sub-committee for the Hall with representatives from each organisation that made use of the Hall e.g. the chapel, school, church, youth club, snooker club and others. However, as the committee no longer existed, members of Llanbedrog Community Council were Hall Trustees. It is a charity that has been registered with the Charity Commission and the Clerk updates the financial details on the website annually. Patricia Hope-Whitney made the proposal to re-establish a dedicated committee for the Hall and said that she would be happy to collaborate to improve the Hall and suggested that it may be an idea to speak with other Halls to see how they work, especially Nefyn and Sarn Halls. She also suggested that flyers could be dropped through letterboxes in the village asking whether residents would be interested in coming together to re-establish the Hall committee. She would be happy to arrange the repainting and cleaning of the Hall. Also, the toilets and kitchen would need to be refurbished. Everyone would need to come together to fundraise by applying for grants from the Lottery and other organisations. As a former member of the Hall committee, Thomas Victor Jones said that he was very pleased that Patricia Hope-Whitney was leading on this and suggested that a public meeting should be held following the bilingual leaflet drop to houses in the village and that, at the public meeting, a Secretary, Treasurer and Chair should be appointed and proceed from there. The Chair stated that, due to work pressures, he could not offer to be on this committee and asked whether anyone else would be prepared to begin the process. Thomas Victor Jones suggested that Ian Goronwy Williams might be interested as he was involved with the snooker club but as he had apologised for the meeting, that would have to wait until the next meeting. Alan Harper-Smith asked whether the committee had to be so formal as to have a Treasurer, Secretary and Chair and Alaw Ceris explained that the playing

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field committee had these officers and a bank account and constitution. It was essential that these were in place so that grant applications could be made. Alan Harper-Smith thanked her for the information. The Chair stated that the Hall already had a bank account, that it was a registered charity and had a constitution. Most of the work had already been done. As time was running out to discuss this matter further, it would appear on the following month's agenda. To increase hall hire charges – this would appear on the following month's agenda.

### Approved Payments

<b>Clerk's Salary</b> – Pat Humphreys	<b>£416.00</b>
<b>HMRC</b> – PAYE Month 3	<b>£104.00</b>
<b>Ann Llwyd</b> – Translator	<b>£195.00</b>
<b>Ashley Hughes</b> – Cards	<b>£2.22</b>
<b>Roger Fisher</b> – Labour cost for benches and notice boards	<b>£495.00</b>
<b>PPM Technology</b> – Materials to refurbish the benches and notice boards	<b>£78.56</b>
<b>Dylan Roberts</b> – spraying weedkiller at Llanbedrog Playing Field	<b>£120.00</b>

### Payments received

<b>G D Roberts</b> – Pamela June Littler's Funeral	<b>£145.00</b>
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### Planning Applications

**C22/0531/38/CC** – Encil, Glynweddw, Llanbedrog – Works to trees subject to a Tree Preservation Order.

Resolution: To leave the decision in the hands of Gwynedd Council Planning Department and the Tree Officer.

Any application received prior to the meeting.

**C22/0582/38/DT** – Môr a Mynydd, Ffordd y Traeth, Llanbedrog – Removal of existing single storey flat roof conservatory and replace with a single storey flat roof extension with balcony over.

Resolution: No objection.

The Chair wished to submit a complaint about planning application C21/0276/38/DT – Glan y Gors, Llanbedrog. Permission had been granted in July 2021 for a back single storey extension to replace an existing structure. When the Chair was recently walking by, he noticed that many trees had been felled. They had cleared a very large area and had put down sand and gravel. The tree cutting did not form part of the application and, therefore, a complaint needed to be submitted to the planning department. The Clerk would do this as soon as possible.

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The Llŷn AONB AGM had been held earlier in the day and Thomas Victor Jones, who represented Llanbedrog Community Council on the committee, and had been Vice- Chair the previous year, had been elected Chair for the current year. He was congratulated by the Chair.

William Roger Jones complained that the stone to commemorate the opening of the new road had not been repainted although it had been decided to do so at a previous meeting. Also the plaque at the well was worn and unclear. It was decided that this should appear on the following month's agenda. Thomas Victor Jones stated the repainting of the plaque on the new road had been done but not properly and it was, therefore, back in the same condition after a few months. He agreed it needed to be painted again.

Thomas Victor Jones was concerned that "no road markings" signs were being erected near Glyn y Weddw and Penrhos. It was appalling that these signs had been erected as opposed to painting white lines on the road. The road can be very dangerous with numerous accidents having occurred there and it was therefore essential that the white lines were painted as soon as possible. Alaw Ceris referred to a similar problem on Lôn Bribwll with 'temporary surface' signs having been there for 11 years. Thomas Victor Jones proposed that the Clerk should contact Gwynedd Council with a very strongly worded message, before any further accidents, asking them to paint the lines as soon as possible. All members agreed.

The Chair provided an update on the toilets, namely that the electrician had been there to repair the lights and William Roger Jones confirmed that he had been down to the beach and had seen that the lights were on.

The Chair asked the Clerk whether she had an update on the flowerpots and she confirmed that she had contacted Canolfan y Gwystl and that they would be planting flowers in the pots the previous week. She would call them to check whether the work had been done.

David Andrew Parry had called the Chair to let him know about an incident that occurred when he was walking the dog the previous week. As he passed Ger y Nant, a 'no parking' sign had been placed on one of the Community Council's flowerpots and another was in the process of being placed on the second pot. David Andrew Parry informed the person that the pots were property of the Community Council and asked him to remove the signs. He lost his temper and threatened David Andrew Parry whilst holding a hammer. David Andrew Parry asked him to put down the hammer and walked away. The person told him that he would complain to the Community Council. These pots are located on private land belonging to the estate, so they may insist that the flowerpots are removed because of this incident.

### **Requests for contributions**

None.

The Chair closed the meeting at 9pm.