

Cyngor Cymuned **LLANBEDROG** Community Council

Minutes of the meeting held remotely on 13/09/2021, 7:00pm – COVID-19

John Brinley Jones (Ch'r)	David Andrew Parry	Greta Hughes	Alaw Ceris
Gwenllian Davenport Hughes	Ian Goronwy Williams	Thomas Victor Jones	William Roger Jones
William Penri Jones	Alan Harper-Smith	Ann L Williams (Translator)	Pat Humphreys (Clerk)

The meeting was held remotely via Zoom in line with COVID-19 guidance

The Chair requested that anyone wishing to contribute should raise their hand and that voting would take place by a show of hands.

1. Apologies

None.

2. Declaration of Financial or Personal Interest

None.

3. Minutes of the Meeting held on 26/07/2021

It was agreed that the minutes were a correct record.

Proposed: David Andrew Parry Seconded: Ian Goronwy Williams

4. Any Urgent Business

None.

5. Double yellow lines consultation at the entrance to Cysgod y Cwmwd.

A consultation was held with Gwynedd Council Traffic and Projects Service on the introduction of parking restrictions, namely double yellow lines on both sides of the entrance to Cysgod y Cwmwd estate. This was discussed in the last committee meeting and the Clerk had contacted Gwynedd Council, asking them to place double yellow lines at this location. The Community Council therefore supports the restrictions but is requesting that the double yellow lines are extended on the beach side to correspond with the other side. On the map attached to the letter, the double yellow lines extend further along the road towards the garage than they do on the other side, and both sides should be the same.

Another issue raised in the last meeting was that of double yellow lines in front of the school. The Clerk had been in touch with Gwynedd Council to ask when they intended to put them in front of the school but had not yet received a response. Thomas Victor Jones had recently spoken to an Officer from the Highways Department who did provide some clarification on the matter but advised us to contact the Highways Department again regarding the matter. Alaw Ceris emphasised the urgency of this as the school had re-opened, and that the situation outside the school when picking up children was highly dangerous. She had also brought the matter to the local councillor's attention to resolve the issue.

Resolution: The Clerk to contact the officer again and copy the headteacher into the email, as we have had no response, and stress the seriousness of the situation.

6. ICO – Data Protection Officer

The Clerk had noticed that the contact details for the Data Protection Officer on Llanbedrog Community Council's Certificate are those of Mrs Angela Russell. She was no longer a member of the Community

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Council and therefore the name needed to be changed to that of a current member of the Community Council.

William Penri Jones proposed Alaw Ceris, and his proposal was seconded by Thomas Victor Jones. However, Alaw Ceris declined as she had too much on her plate.

Thomas Victor Jones proposed Ian Goronwy Williams, and his proposal was seconded by Gwenllian Davenport Hughes. All were agreed, and Ian Goronwy Williams accepted.

7. Minutes Book

The minutes book was almost full, and the Clerk needed confirmation that a new book is required.

Resolution: The Clerk to carry on printing the minutes and pasting them into the minutes book. She should therefore purchase a new book, asking Ashley to order one as we have an account there.

8. Casual worker

Following the advert on Facebook asking for a casual worker to replace Stuart Livingstone, the Chair received a message from Roger Fisher from Cynsail, Llanbedrog saying that he was keen to help with the work. As he is retired, he does not have public liability insurance so the Clerk contacted Zurich to enquire whether he could be added to the Community Council's insurance. His remuneration for the year was estimated at around £3,000.00 and Zurich confirmed that he could be added to the Community Council's insurance at no further cost. Everyone agreed that the Chair should contact him and ask him to start as soon as possible.

Williams Roger Jones requested that the Community Council send a letter to the owners of Glyn y Weddw to thank them for their efforts with the flower display in the car park. The display is lovely, and the owners must be thanked for taking the trouble to do this annually which is such an asset to the village.

Resolution: The Clerk to send a letter of thanks to them.

Proposed: William Roger Jones Seconded: William Penri Jones

9. Footpaths

The Chair updated members on the condition of the footpaths over the summer.

The gate at the bottom of the path through the Nant was broken and the Clerk had sent a message to the department dealing with footpaths. They have collected the gate for repair and, in the meantime, have moved the top gate down to the bottom for safety reasons. As soon as the bottom gate has been returned, the other gate will be moved back up to the top end of the path.

Several stiles and fences on path number 6 from Henllys Uchaf up to Foel Newydd had been damaged over the bank holiday weekend. The Clerk had contacted the footpaths department but had not yet received a response.

Pozzi had cut the paths that the Clerk asked him to cut back in July and August because they had become overgrown.

Next year's contract for cutting footpaths and other areas will need to be looked at as they need to be cut more often than they are at present.

At Cae Hendy, the area in front of the playing field is in poor condition. Also, the path which runs from the path through the Nant and Cae Hendy down towards bungalow number 25. Trees have been planted along the fence and are affecting the path. As the Community Council are not responsible for this path, the Clerk was asked to contact Gwynedd Council Footpaths department to complain.

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Alaw Ceris received a complaint about the pavement which runs from Craig y Glyn to Johnny Mynytho's building on the Abersoch road. The overgrowth along the pavement is making it very dangerous to walk there, and Ian Goronwy Williams added that the pavement nearer Abersoch, from the 'Llanbedrog Riding School' house toward Tyn Tywyn road is in the same condition. The Clerk would contact Gwynedd Council to complain about them.

The Clerk provided an update about the fire trail on Tir Cwmwd Mountain, namely that Meirion Evans from Natural Resources Wales had said that they are too busy to cut this path during August but that they would endeavour to cut it during September. Thomas Victor Jones said that he would be willing to meet Meirion Evans on site when they were ready to cut the path.

10. The Cemetery

The Clerk had opened a current account at the Nat West to access the cemetery funds in the savings account. As the account had been opened online, the Clerk is the only person named to sign cheques, so a decision needed to be made regarding signatories, so that the mandate could be amended. The Clerk had also had access to online banking, but the business team at Nat West needs to link the savings account to the current account so that money can be transferred from one to the other to pay Pozzi's invoices for the maintenance to the cemetery.

Resolution: To have the same three signatories for the current and savings account at the Nat West as the ones nominated to sign for the Lloyds current account, namely John Brinley Jones, David Andrew Parry and Claire Russell-Griffiths. The Clerk would arrange a mandate to amend the details and link the accounts online.

Proposed: David Andrew Parry Seconded: William Roger Jones

Alaw Ceris enquired about the trees near the cemetery and who was responsible for them particularly in view of their poor condition which could affect the cemetery. The responsibility lies with the owners of Tall Trees, and Alaw Ceris would be contacting them.

11. The Playing Field

The Chair had visited the playing field before attending the meeting and said that it looked dreadful. Someone had dumped a 'foam' mattress there and it has been damaged and blown all over the playing field. Cans and plastic bottles had also been left there.

Resolution: The Clerk to contact Gwynedd Council Environmental Health Department to complain about this case of illegal fly tipping.

Dylan Ty'n Lôn had quoted £135 for cutting the Japanese Knotweed and had confirmed that the job would be done by the weekend.

The Clerk had received an email from a woman who had been offered 26 Cae Hendy as a Council house. She was concerned about the area opposite the garden because it is so overgrown, and she feared that rats may emerge from there and enter the house. The Chair had been over to have a look and this area forms part of the playing field that isn't regularly cut. However, when the playing field is done up, this area will be cleared and cut regularly. The Clerk would contact the woman to respond to her concerns.

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As this area of the playing field has been fenced off, Alaw Ceris was concerned about its ownership. The Clerk would therefore contact Ieuan Ellis Owen to obtain a map of the playing field which is kept with the deeds in his office.

The Chair and Vice Chair had repaired the fence in the playing field a few weeks previously and had found that the map provided by Scottish Power wrongly displays the location of the underground electricity cable. As they were digging, they came across the cable in a different location to the one shown on the map, and it is also nearer the surface than what is shown on the map. This concerned members very much and someone from Scottish Power would have to come out to ascertain the correct measurements for the cable's depth and location and would have to amend the map accordingly. Alan Harper-Smith enquired whether the Community Council had been paid for the underground cable. The Clerk had not seen a payment for the cable, only for the poles on the land, so enquiries would have to be made regarding this as well.

Resolution: The Clerk to contact Scottish Power to arrange a site visit and the Chair to send contact details to the Clerk.

12. Covid-19 Coronavirus – Update and Health and Safety Policy

There was no update and so it was decided that meetings should continue via Zoom.

13. The Village Hall

Superfast broadband had been installed in the Hall since the previous meeting. The Clerk had contacted BT and the Chair had met the contractor at the Hall. Everything has been in place since 24th August and is working. The monthly cost is £24.75 + VAT and is deducted from Llanbedrog Community Council's account by direct debit. It will be an asset for Hall users and a service that can be offered at an additional cost to anyone hiring the Hall. When the Community Council reconvenes for meetings at the Hall, it will enable the translator to work from home via Zoom, rather than travel, and keep costs down for the Community Council.

Approved Payments

Clerk's Salary – Pat Humphreys	£366.73
HMRC PAYE Months 4,5,6	£275.20
Ann Llwyd – Translator	£125.00
Gwynedd Council – Public Toilets Contribution 2021-2022	£2,000.00
Stuart A. Livingstone – Work around Llanbedrog village	£150.00
Cyngor Gwynedd – Internal Audit 2020- 2021	£210.00

Payments Received

Gwynedd Council – Precept	£11250.00
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Planning Application

C21/0791/38/DT – 12 Glyn y Môr, Llanbedrog – To extend existing garage as well as various adaptations to the property.

Resolution: No objection.

Proposed: Greta Hughes Seconded: David Andrew Parry

Correspondence

1. **Clerks & Council Direct** – Newsletter
2. **One Voice Wales** – Training
3. **WLGA** - 23.09.2020 Coronavirus update
4. **Welsh Government** - Written ministerial statement for Phase 2 of the Diversity in Democracy programme
5. **NHS** - Covid-19 App
6. **Welsh Government** - Update - 2020 Remembrance
7. **Welsh Government** - 30.09.2020 Coronavirus update by WLGA
8. **WLGA** - 02.10.2020 Coronavirus update
9. **Independent Panel for Wales** – Remuneration Consultation, Draft Annual Report – February 2021
10. **Older People’s Commissioner for Wales** - September 2020 newsletter
11. **One Voice Wales** - Online training - Planning Aid Wales
12. **One Voice Wales** – Information about hearing
13. **One Voice Wales** - 2020/2021 programme of training webinars

Request for contribution

1. **Macmillan Cancer Support** – a request for financial contribution

The Clerk provided an update regarding the complaint received at the last committee meeting regarding the condition of Lôn Bribwll. The Clerk had contacted Gwynedd Council and had received a response to say that they would be coming to fill the holes, but that it would only be a case of ‘patching up’ once again. Lôn Bribwll has been on the road resurfacing list for years but there are many other roads on the list that are in a worse condition.

Alaw Ceris asked for an update regarding Gwenllian Davenport Hughes beginning as a representative on the School’s Governing Body. The response was that she had been in touch with the school and that they are going to send her some information about the DBS form, and that a meeting would be held on 21st September.

Greta Hughes asked the Clerk to contact Gwynedd Council to complain about the condition of the lane that passes the gable end of Glyn y Weddw Arms Tŷ Du down towards the beach. It is full of holes and very hazardous.

The Chair noticed over the bank holiday weekend that a wedding had been held at the church and that cars were parked in the amenity area. The gate should be locked to prevent this from happening and so the Chair would be visiting the site to see whether there is a lock on the gate or not. If not, then a lock must be placed on the gate.

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The Chair closed the meeting at 8.17 p.m.